

Expression of Interest



February 2, 2022

RELIEF CREW SCHEDULER Tsawwassen

Substitution Opportunity

**** Open to Tsawwassen Employees Only ****

| | | | |
|----------------|-------------|-----------------|--------------|
| POSTED: | 02-Feb-2022 | CONTACT: | Jas Dulay |
| CLOSES: | 08-Feb-2022 | PHONE: | 604-948-3527 |

DESCRIPTION:

We are looking for an employee who meets the qualifications and is interested in being considered for opportunities as a Relief Exempt Crew Scheduler. As a Relief Crew Scheduler, you will analyze, plan and schedule work assignments for all shipboard and shore-based staff. You will also generate and control crew lists and input/process data in a variety of computer-based systems.

This relief opportunity will be filled in order of suitability, based on the qualifications listed below.

QUALIFICATIONS:

- Ability to process large volumes of information quickly and accurately;
- Strong problem-solving and analytical skills;
- Ability to set priorities to meet tight time constraints;
- Excellent customer service skills;
- Strong attention to detail;
- Well-developed interpersonal skills;
- Ability to work well independently and in a team environment;
- Ability to function effectively in pressure situations;
- Thorough knowledge of Microsoft Office programs

Consideration will be given to those with acceptable attendance and performance records, and who meet set qualifications. Selected applicants will be required to complete a suitability interview.

WHERE/HOW TO APPLY:

Employees interested in this opportunity are requested to submit their resume to the Tsawwassen Employee Relations Office by **February 8, 2022**.

Attention:

Employee Relations, Tsawwassen Terminal

jaspreet.dulay@bcferries.com

PLEASE DISTRIBUTE TO EMPLOYEES IN YOUR AREA AND POST TO BULLETIN BOARDS AS APPROPRIATE