

Job Title:	Senior Technician
-------------------	--------------------------

Job Purpose:	<p>The Senior Technician will be required to take a leading role in the operation, maintenance and upkeep of diving, pipelay, plough and ancillary equipment and offer technical advice and guidance to junior colleagues as required.</p> <p>When on Company vessels the Technician will be required to report to the Chief Engineer or Chief Pipelay Engineer via Technician Supervisor and be responsible for the maintenance of all the equipment within his control, repairs, ordering of spares and the upkeep of suitable records.</p> <p>Where the vessel is performing diving operations the System Technician shall work closely with the dive team. At no time shall during these operations shall they carry out maintenance, or take off-line operational equipment, either directly or indirectly related to the work in hand, without the approval of the on-shift Diving Supervisor, or where appropriate, the Life Support Supervisor.</p> <p>When working on other equipment he shall liaise with, and may be required to take instruction from, the relevant Supervisor.</p>
---------------------	---

Reporting lines and interactions:	
Hierarchically reports to:	Technical Resource Manager
Operationally reports to:	Technician Supervisor
Directly supervises:	N/A
Key interactions (internally, externally):	N/A

Job Scope (budget, management, specific criteria):	
Includes but not limited to:	
	<ul style="list-style-type: none">• Responsible for the maintenance of any installed hydraulic/electric powered systems, to enable them to be operated in a safe and efficient manner• To diligently carry out, in a safe and efficient manner, any task to which he/she has been directed by the Technician Supervisor• To make him/herself familiar with the hydraulic/mechanical/electrical machinery and systems under his/her control. In addition, must have a full understanding of, and abide by, Company procedures, policies and instructions• To assist with survey work as required by the Technician Supervisor• To operate Subsea Ploughs and Mobile Flexilay equipment as required• To assist any specialist technicians onboard as required but only under instruction from Technician Supervisor• To ensure that he/she records, accurately and comprehensively, all information required for maintenance records and hand-overs, and that the manuals and drawings are kept updated. His hand-over notes will encompass a comprehensive coverage of his work during his period of engagement on the vessel• To notify the Technician Supervisor of spare gear and store requirements• To keep the Technician Supervisor fully informed with the progress of any work which he has

undertaken and shall notify him of any defects or problems within his allocated area of responsibility. If any defect occurs which could affect any ongoing vessel operation, the Chief Engineer and any involved party must be informed immediately

- To ensure vessel fixed equipment and OOS plant is fully operational and efficiently maintained in accordance with relevant legislation
- To review equipment reports from operators and evaluate information received, and pass all recommendations for improvements to Technician Supervisor
- To ensure all maintenance being carried out on pipe-lay systems and OOS plant is to required Company standards
- To comply with the OOS Management System
- Prior to the commencement of the project the Senior Technician shall:
 - Perform a pre-mobilisation check of all relevant machinery
 - Assist in mobilisation as required
 - Attend such training courses as necessary for specialist equipment
 - Read and understand the OOS Vessel Operations Manuals and Vessel Safety Training Manuals, which are directly related to the equipment for which he/she has responsibility
 - Throughout the project, the Senior Technician shall, where appropriate:
 - Perform planned maintenance on all equipment
 - Undertake repairs, as required
 - Order spares for all equipment within his control
 - Liaise with the Diving Supervisor (and/or the Life Support Supervisor where appropriate) on the status of the equipment
 - Perform all work, be it maintenance or repair, in a safe and proper manner and in accordance with the manufacturers and Company instructions
- Maintain full and proper records of all planned/unplanned maintenance and repairs for each individual item of equipment
- On project completion, the Senior Technician shall:
 - Assist in de-mobilisation as required
 - Ensure that all planned maintenance records for each individual item of equipment are up-to-date
 - Ensure that the Technician Supervisor is advised of any potential or actual defects that have occurred on the equipment throughout the course of the contract
 - Ensure that any plant, tool and equipment hired for the contract is prepared ready for return and notify the Technician Supervisor when it is so
- To ensure he/she receives an appraisal from a line manager annually
- To assist in the training and mentoring of personnel new to the work site
- To comply with all safety and environmental policies as per Company procedure

Documentation

- All relevant equipment maintenance schedules should be completed as required by Technician Supervisor instructions

Competency (Staff Level 3)

Drive for Results

- The ability to constantly achieve results within defined timeframes. The drive to do things better and

complete against a standard of excellence

Customer Focus

- Understands and meets the needs of customers – internal and external as appropriate

Continuous Improvement

- Continuously strives to improve the performance of self and others, and uses innovative methods to achieve this

Personal Effectiveness

- Has the capacity to change and improve and displays high levels of personal credibility and integrity

Strategic Awareness

- Has an awareness of the organisation's strengths in the market and competitive position in the market place? Takes an active part in communicating and acting on local objectives and strategies

Team Working

- The ability and determination to build and maintain an excellent working relationship based on a demonstrated respect for others and a willingness to work co-operatively

Personal Qualities

- Ability to work flexibly
- Good technical acumen
- Problem solving ability
- Ability to work both alone and as part of a team
- Willing to live away from home in a confined environment for lengthy periods
- Good spoken English
- Good health
- Ability to work under pressure

Team Member Behaviours

- Showing initiative and 'self-starting'
- Constructive and responsive to supervisor's / manager's requests
- Learning and developing skills and knowledge
- Listening to others and prepared to receive feedback
- Cooperating with others and adapting to change
- Mutual support and coaching of colleagues
- Accepting responsibility for own behaviour / actions
- Appropriate self-confidence / awareness of limitations
- Raising concerns assertively but calmly
- Demonstrating respect for others

Main accountabilities:

N/A

Qualifications (professional, technical, academic):

Essential:

- Appropriate electrical or mechanical trade qualification (City & Guilds Level 3, NVQ Level 3, SVQ Level 3 or Equivalent) or sufficient industry experience to assure competence

Preferred:

N/A

Typical background and experience required:

Essential:

- Extensive experience working offshore in the relevant trade

Nice to have:

N/A

**Additional
information:**

N/A