

<b>Job Title:</b>	<b>Chief Officer</b>
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<b>Job Purpose:</b>	The Chief Officer is the departmental head and is responsible for ensuring that the vessel is maintained to a high standard, ensuring the continued efficient and safe operation of the vessel. He/she will be responsible for all vessel deck machinery and equipment and will supervise the deck planned maintenance programme. He/she will maintain safe navigational watches at sea, at anchor and whilst the vessel is engaged in DP operations.
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<b>Reporting lines and interactions:</b>	
Hierarchically reports to:	Master
Operationally reports to:	Master
Directly supervises:	Second Officer/DPO, Marine Deck Crew, Trainees (DP, Crane Operators)
Key interactions (internally, externally):	Senior Chief Officer, Chief Engineer, Second Engineer, Offshore Management Team (OMT), Vessel and Discipline Superintendents, Marine Superintendents, Port Authorities, Clients, Auditors and Inspectors.

<b>Job Scope (budget, management, specific criteria):</b>
<ul style="list-style-type: none"><li>• Senior DP watchkeeper with overall responsibility for navigational safety and DP operations for the duration of his/her watch</li><li>• Maintaining the navigational safety of the vessel at all times including at sea and at anchor</li><li>• Ensuring the continued safety of the vessel whilst in port</li><li>• Understudy the Master at all available opportunities and working to develop and maintain proficient ship handling</li><li>• Mentoring of Second Officers to develop their skills for future promotional opportunities</li><li>• Ensure that all mandatory procedures related to navigational watchkeeping, DP Operations and control of work are used effectively and outcomes available for audit purposes</li><li>• Ensure own operational competence with all navigational, bridge, safety and security systems onboard</li><li>• Assist Master in controlling emergency situations</li><li>• Officer in charge of main fire party</li><li>• Liaise with all other Deck Officers on general ship running and routines</li><li>• Ensure that all project and vessel equipment and cargo is loaded to ensure vessel stability for sea and that it is secured adequately prior to departure</li><li>• Ensure certification of all lifting appliances and loose rigging equipment is maintained (excluding dive machinery)</li><li>• Participate in the planning of DP referencing equipment for specific projects</li><li>• Ensure vessel stability is maintained and in compliance with approved vessel stability criteria</li></ul>

- Liaise with Chief Engineer in relation to tank planning for fuel consumption and bunkering in order to maintain vessel stability
- Ballast water management as per company procedures, flag state and relevant local regulations
- Garbage management as per company procedures, flag state and relevant local regulations
- Maintain adequate fresh water supplies whilst in port, ensure sufficient amounts for vessel departure and liaison with engine room whilst at sea with regard to fresh water generation
- Ensure domestic fresh water systems are maintained to adequate standards, including inspection, disinfection, superchlorination, water testing and water dosage
- Ensure water samples are tested by shore based facility as per the company procedures and assist dive personnel with water sampling as required
- Supervise maintenance and renewal of lifesaving appliances and firefighting appliances ensuring compliance with SOLAS regulations
- Ensure watertight integrity of the vessel is maintained in compliance with SOLAS
- Managing fabric maintenance of the vessel and assist other departments when required
- Maintaining deck stores in conjunction with the Chief Engineer and Materials Co-ordinator
- Assume medical duties when there is no Medic onboard including the maintenance of the hospital, medical stocks and the provision of medical treatment
- Ensure that the control of work process is implemented effectively and that all crew members are trained and competent to carry out their roles within the system
- Review safety notices, T-MOS circulars and the BMS intranet/bulletin board upon joining and re-joining the vessel
- Upkeep of the deck planned maintenance system, distribution of tasks and ensuring that jobs are conducted within specified timescales
- Conduct appraisals as directed by the Master, identify training needs and ensure they are fulfilled where considered necessary
- Any other duties as directed by the Master

**Main accountabilities:**

- Account for own activities, accept responsibility for them and disclose the results of own work in a transparent manner
- Recognise the ownership of health, safety and environmental control within their sphere of activity and lead by example
- When required, provide input into project worksopes and hazard identification documentation
- Comply with the IMCA guidelines as required by the company
- Supervise and develop Second Officers and trainees
- Maintain stability of the vessel in all modes of operation and through all operational stages
- Maintenance of the vessels structure and supervision of deck crew
- Support Master in ensuring control of work system is understood and followed onboard

**Qualifications (professional, technical, academic):**

## Essential:

- Chief Officer (unlimited) Home Country STCW (Reg II/2) Certificate of Competence
- Unlimited DP Operator Certificate

**Generic Skills:**

- Computer literate, proficient in Microsoft Office Suite (Word, Excel, PowerPoint and Outlook)
- Good communication skills in English
- Ability to work in multinational environment

## Preferred:

- Master (unlimited) Home Country STCW (Reg II/2) Certificate of Competency
- Safety Officer Certificate
- Ship Security Officer Certificate
- Mandatory training as required by company training matrix for Senior Chief Officer
- Certificate of equivalent proficiency for the flag of assigned vessel prior to first assignment
- IMCA Competence Assessor and Verifier

**Typical background and experience required:**

## Essential:

- Second Officer/DPO experience on TechnipFMC vessels (internal candidates)
- Senior DPO experience on construction, pipelay or DSVs (external candidates)
- Chief Officer experience (external candidates)
- Proven knowledge of marine and DP systems, operations and legislation
- Proven knowledge of IMCA guidelines and industry best practices

## Nice to have:

- Chief Officer/Senior DPO experience on TechnipFMC vessels

**Additional information:** N/A