

HR-ODFJELL-MAR-001	Offshore Installation Manager		
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Approved By:	Approved By:	Issued by: Human Resources	

COMPANY/CLIENT: Puglisevich on behalf of Odfjell Drilling
 BUSINESS ADDRESS: 121 Kelsey Drive, St. John's, NL A1B 0C7
 CONTACT: careers@puglisevich.com
 REPORTS TO: Rig Manager
 DEPARTMENT: Marine
 SUPERVISES: Marine Section Leader, Drilling Section Leader, Technical Section Leader, Safety Officer, Rig Administrator and Medic
 SALARY RANGE: \$178,000.00 - \$238,000.00 CAD
 BENEFITS: Benefits Package Applicable (Medical/Dental Benefits, Travel Insurance), Foreign Service Premium (applicable when employee is travelling outside of Home Country)
 LOCATION: Offshore Newfoundland, Canada
 TYPE OF RIG: DP3 6th Generation Ultra-Deepwater Semi-Submersible, Hercules
 ROTATION: 28/28
 TERMS OF EMPLOYMENT: Contract, Full Time
 CONTRACT: Short Term Contract; Estimate 1 (one) year
 NUMBER OF POSITIONS: Two (2)

JOB SUMMARY:

- Overall responsible for the entire unit and operations.
- The OIM is the Master of the unit and has the responsibilities and authority as outlined for masters in maritime legislation and international conventions.
- Company's onboard representative.
- Manage the unit and all operations through department leaders to ensure that all operations are conducted in a safe manner according to plans and procedures.
- Closely cooperate with customer and third-party representatives.
- Manage the unit's compliance to COF and OA
- Deputy Ship security officer

PRE-REQUISITES/QUALIFICATIONS:

- Canadian OIM License MOU Surface or STCW Equivalent
- Canadian Master Mariner (Unlimited) License or STCW Equivalent
- 4+ years experience as an Offshore Installation Manager on 6th Generation Ultra-Deepwater Semi-Submersible
- 15+ years previous experience in a role with 6th Generation Ultra-Deepwater Semi-Submersible
- 10+ years Experience from Posmoor ATA operations on Semi-Submersible
- Recent (within the last 1-2 years) Harsh Environment Experience
- DP Unlimited Certificate
- Command and Control/Management of Major Emergencies
- Person in Charge (PIC) Assessment
- Stability and Ballast Control MOU Surface
- Structured and organized mindset

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- High level of integrity
- Analytical ability
- Excellent verbal and written communication skills in English
- Must pass Physical, Drug Screen and Background/Pre-Employment Screening Checks

DUTIES AND RESPONSIBILITIES:

Leadership:

- Secure and monitor good working environment.
- Promote Odfjell' s values and a just culture.
- Know your leaders and how they lead.
- Know your crews, and how they relate to each other.
- Act upon unsatisfactory behaviours and/or crew compositions.
- Assign tasks to the department leaders.
- Nominate candidates for promotion.
- Emergency duties according to the unit's emergency organization.

Competence:

- Ensure that the Competence Assurance System is functioning.
- Ensure that all personnel on the unit are duly qualified and certified for the positions they hold.
- Nominate candidates for external training/education.
- Ensure on the job training on all levels in all departments.
- Identify and follow up deviations from Odfjell' s competence requirements.

For DP vessels:

- Ensure that Drilling Section Leaders are acquainted with relevant well specific operating guidelines (WSOG) and procedures for emergency disconnect of LMRP.
- Ensure that Drilling Section Leaders are acquainted with stipulated limitations associated with DP
- Ensure that there is an open and active communication line between Driller and DP Operators

Operations:

- Superior authority onboard to initiate or stop any operation.
- Operations organization and follow-up.
- Ensure detailed planning (DI and DDI) is conducted where applicable.
- Ensure that all operations are conducted in accordance with valid requirements and procedures.
- Ensure that the crews are trained to handle emergency situations (e.g., well control, fire, loss of position, heavy weather, etc.).

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- Ensure that the rig’s safety organisation, including working-environment committees, is set up and functions.
- Shall confer with department leaders regarding safety and issues within respective departments.
- Set the standard for tidiness and cleanness and ensure compliance.
- Spend time in the field and monitor daily operation.
- Relieve the DPO/CRO as required.
- Cooperate with shore management, department leaders, customer and third parties.
- Report non-compliances to Rig Manager and client.
- Approve the daily operations report (DODA).

Equipment and systems:

- Be familiar with the structural conditions of the unit and ensure that the structural loads during any operations are within the unit’s accepted load limits.
- Ensure that the unit’s certificates are valid and onboard.
- Ensure that updated versions of documentation procedures and instructions on equipment and systems are available on board, and that the maintenance system is used according to requirements.
- Perform other duties as assigned.

The above is intended as a summary of the key requirements for the position and is not intended to be complete list of all duties and responsibilities.

It is the objective of Odfjell Drilling to ensure employment equity within the workplace. We encourage applications from Indigenous peoples, visible minorities, women, and persons with disabilities having the capability, qualifications, and experience to make application for this position. Qualified residents in Newfoundland and Labrador will be given first consideration in the staffing of these positions.

To be considered for this position, candidates must apply specifically to this ad.

To apply go to www.puglisevich.com and go to the careers section!