



BC FERRY & MARINE WORKERS' UNION

PIPA Request Policy

To submit an PIPA request or a request regarding the access or correction of your Personal Information, please submit an email with the details of your request to the BCFMWU Privacy Officer at privacy@bcfmwu.com.

PIPA BC and PIPEDA allow us to charge fees for certain services associated with providing the requested records. We may charge a fee if the time required to locate and retrieve the requested records, and to prepare them for disclosure is expected to exceed the amount below.

The BCFMWU may provide three (3) free hours for locating, retrieving, and preparing records for disclosure.

A fee estimate of reasonable costs will be provided to the applicant prior to processing the request if the estimated will exceed the three (3) hours.

If upon processing a request, the BCFMWU determines the actual fees to be charged for processing your request are more than the fee estimate, we will advise the applicant of the revised fees.

If the actual fees are less than the deposit paid, the BCFMWU will refund the difference.

Once the final payment is received, the BCFMWU will provide the applicant with our response to the request.

If the applicant, does not respond to this letter within one month by either paying the deposit or requesting a fee waiver in writing, we will understand that to be a withdrawal of the request and the BCFMWU will close our file.

Applicants can apply to the Information and Privacy Commissioner for a review of this fee estimate.:

Office of the Information and Privacy
Commissioner for British Columbia
PO Box 9038, Stn. Prov. Govt.
Victoria, BC V8W 9A4
Facsimile: (250) 387-1696

If you request a review, please provide the Commissioner's office with a copy of the fee estimate letter, a copy of your original request, and the reasons or grounds upon which you are requesting the review.