

February 10, 2021

## FIRST ENGINEER – 1<sup>ST</sup> CLASS – SEA TRAINER Horseshoe Bay

### Vessels – Queen of Oak Bay, Queen of Coquitlam, Queen of Surrey

*\*\* Regular full-time Competition: HSB21-018 \*\**

<b>POSTED:</b>	10-FEB-2021	<b>CONTACT:</b>	Matthew Fischer
<b>CLOSES:</b>	16-FEB-2021	<b>PHONE:</b>	604-921-4299

#### DESCRIPTION:

The primary role of this position is as First Engineer. Additionally, it is expected that the successful incumbent be willing to perform in the secondary role as SEA Trainer to provide Standardized Education and Assessment (SEA) Training for Engine personnel including First Engineers, and Third Engineers on board the C-Class vessels and Queen of Capilano based out of Horseshoe Bay and Langdale. This position holder will be assigned sufficient watch/shift time to maintain a Certificate of Competence. Additional duties will include various SEA related activities and duties.

#### JOB DUTIES:

##### **First Engineer (on watch):**

1. Performing Watchkeeping duties including monitoring the levels of fuel, lube oil and water; monitoring all operating systems and domestic services including plumbing and ventilation; reporting any abnormalities to the Chief Engineer.
2. Supervising the start-up of auxiliary machinery; starting and testing the main engines; and assessing the operational condition of all equipment.
3. Conferring with previous watch regarding the condition of machinery; conducting inspection rounds of the ship's systems; and reviewing engine room log and computer data for problems.
4. Supervising staff in scheduled maintenance; repair of machinery and equipment; cleaning of engine room spaces; and responding to repair requests from the deck and catering departments; conducting hands on diagnosis and repair of complex machinery and equipment; and overhauling all main and auxiliary machinery.
5. Receiving fuel; and ensuring staff and fuel suppliers follow procedures.
6. Supervising and training staff; assessing performance; allocating work; and conducting engine room control exercises and safety drills.
7. Serves as the Officer in charge when conducting overnight maintenance and repair activities.
8. Participates in fire and boat drills; and performs emergency duties as assigned.
9. Other related duties corresponding to existing First Engineer job descriptions.

##### **SEA Trainer:**

10. Delivers training and clearances for Engineering SEA Training at the 1<sup>st</sup>, and 3<sup>rd</sup> Engineer levels;
11. Develops and maintains Training curricula and materials;
12. Provides guidance, support and instruction to trainers;
13. Act as SME for Engineering SEA activities;

14. Other training related duties as assigned.

**Note:** Also may be required to provide occasional SEA Trainer duties at other locations as required, on vessels cleared on as a SEA Trainer, e.g. sister ships.

## **QUALIFICATIONS:**

### **Education:**

- Minimum Certificate of Competence is a valid 1<sup>ST</sup> Class Motor Certificate.

### **Knowledge, Skills and Abilities:**

- Strong organizational and administration skills including time management, agenda building, prioritization, planning, results oriented;
- Ability to establish and maintain cooperative working relationships;
- Strong leadership and team skills, including the proven ability to influence and motivate others;
- Strong communication skills in English, both oral and written.
- Strong administrative skills, including computer expertise, ability to use or learn corporate software applications including: Microsoft Office Suite (Outlook, Excel, Power Point, Word), EZ Labour, Smartstaff, Oracle HR, WebEx, SharePoint, EFleet (Editor experience an asset), HTML editing ability, Video and Picture editing.
- Proficient knowledge and understanding of SEA website and Sailsafe:
- Ability to manage multiple tasks in a time sensitive environment, and work well under pressure.
- Strong trainer skills or aptitude, including previous SEA delivery experience is an asset. Demonstrated understanding of Adult Education teaching methods and theory. Provincial Instructor's Diploma or equivalent an asset.

**Note:** Additional trainer premium will apply when performing SEA training duties.

### **Experience:**

- Valid clearance and recent working experience as a First Engineer.
- C-Class experience is required.

### **Requirements after appointment:**

- Train the Trainer Certification;
- Ability to travel to various work locations.

## **WHERE/HOW TO APPLY:**

Application and résumé, together with accompanying documentation, must be submitted to the Employee Relations department at Horseshoe Bay no later than **February 16, 2021.**

Employee Relations  
Horseshoe Bay Terminal  
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Fax: 604-921-7433