

Senior Joint Safety & Health Committee
2019-07-10 Meeting Minutes

MEMBERS IN ATTENDANCE:

Carl Campbell	Co-Chair, BCFMWU, Provincial Executive Rep (Prince Rupert)
Walter Stasiuk	Acting Co-Chair, Manager, Occupational Safety, Health & Environment
Melanie Lucia	Executive Director, Catering & Terminal Operations (Atrium)
Darren Johnston	Executive Director, Fleet Operations & Training (Atrium)
Frank Camaraire	Executive Director, Engineering (Atrium)
Andy Hohert	Operations Manager, Fleet Maintenance Unit (FMU)
Teri Zunti	Rep., Southern Islands Regional Safety Committee (Long Harbour)
David Lines	Rep., South Coast Regional Safety Committee (Swartz Bay)
Shawna Walsh	Rep., Central Coast Regional Committee (Departure Bay)
Alex Blackburn	Rep., Supply Chain Management (SCM)
Jeff Lee	Ships Officer Component, Licensed Rep. (Little River)

ALTERNATES IN ATTENDANCE:

Stephen Nussbaum	Superintendent, Customer Service Standards, Customer Services (Atrium)
Bill Brett	Rep., Northern Islands (Little River)

MEMBERS NOT IN ATTENDANCE:

David Fagen	Co-Chair, Executive Director, Safety, Health & Environment (Atrium)
Douglas Rogers	Rep., Fleet Maintenance Unit (FMU)
Victoria Howard	Rep., Northern Islands (Port McNeill)

EX-OFFICIO MEMBERS NOT IN ATTENDANCE:

Mark Collins	President & Chief Executive Officer
Graeme Johnston	President, BC Ferry & Marine Workers' Union
Corrine Storey	VP & Chief Operating Officer (Atrium)
Alana Gallagher	Vice President, Finance & Chief Financial Officer
OSH Officers	Advisors to Regional Safety Committees
Dan Kimmerly	SOC President, BC Ferry & Marine Workers' Union

GUESTS:

Michael Colussi, Occupational Safety & Health Supervisor (Atrium)

RECORDING SECRETARY:	Martene Hartnell
LOCATION:	7A Boardroom, Atrium
TIME:	09:32

A. MEETING CALLED TO ORDER – Errors / Omissions from meeting minutes

Amendments to June draft minutes:

8. Worker Representative during Accident Investigations: Remove 'has also been' to 'will be'.

K. Violence in the Workplace (VIWP) Review: With respect to the Campbell River incident, J Lee requested wording be changed to 'It was agreed it was unclear if incident fit the definition of Violence in the Workplace'

B. ACTION ITEMS – Also refer to Matrix**1. SJSHC 13 04 02 Fall Protection (SIRSC 12 07 01)**

W Stasiuk advised that WSBC has approved fall protection work procedures for minor vessel rescue boat launch and recovery. He also provided an update on Fall Protection Level 1 Basic.

Status: Open

2. SJSHC 16 09 02 First Aid Review

M Colussi has now received 100% response on crewing levels (at peak times), and the distance from hospitals to vessel was measured. Await D Fagen's return to the office for further discussion.

Status: Open

3. SJSHC 16 09 03 Site Safety Committee Templates

M Colussi provided a 21 day form for the committee's review. F Camaraire suggested the form contain a statement on when/why it is used. This will be communicated via Safety Flash.

Status: Open

4. SJSHC 17 04 03 Stairs to Control Room on the Salish Class

Status: Tabled to October 9, 2019

5. SJSHC 09 10 01 Flu Season Precautions (Formerly H1N1 Virus)

Status: Tabled to September 11, 2019

6. SJSHC 17 10 01 Passenger Access to Closed Car Decks

D Johnston advised that Transportation Canada has issued a warning letter to the involved individual from the QCow incident last year. We are waiting to hear from TC to see if we can be provided with a copy of the letter. BCF will continue to seek TC inspector support to address non-compliant passengers.

Status: Open

7. SJSHC 18 05 02 First Aid Response Clean-Up Kit

Bomb kits and passenger safety management kits have been consolidated and a bodily fluid clean up quick guide provided. S Nussbaum is working on a policy update. The vendor is updating the kits and should have them ready in one week. A quick communications plan is needed to get the information out – Safety Bulletin suggested.

Status: Open

8. SJSHC 18 06 01 Worker Representatives during Accident Investigations

W Stasiuk advised that Jesse is on vacation in July and hopefully can provide an update next month.

Status: Open

9. **SJSHC 19 01 01 Revised Passenger Abuse Signage**

M Lucia advised that signage is up at all Terminals. There was a meeting between M Lucia, D Fagen and D MacLagan focusing on issues surrounding the customer experience that can be improved upon. C Campbell suggested the topic be tabled until next month.

Status: Open

10. **SJSHC 19 04 02 PPE Matrix Changes**

PPE Matrix is ready for circulation to department heads. A risk assessment will be needed if any changes are required to the Matrix.

Status: Open

11. **SJSHC 19 05 01 Rescue Boat Drills**

D Johnston provided a comprehensive overview regarding the recent rescue boat incident on the Coastal Celebration.

Status: Closed

1. **SJSHC 19 06 01 Proper Handover Procedures for Alternates**

C Campbell advised the procedure list for meeting alternates will be ready by next meeting for committee review and that it will need to be added to the Terms of Reference across the fleet.

Status: Open

C. NEW BUSINESS

No new business.

D. REFERRED ITEMS RECEIVED FROM REGIONAL COMMITTEES

South Coast: No new items referred.
Central Coast: No new items referred.
North Coast: No new items referred.
Southern Islands: No new items referred.
Northern Islands: No new items referred.
Richmond Region: No new items referred.

E. REVIEW OF ITEMS OUTSTANDING FROM A REFERRAL TO OTHER COMMITTEES/WORKING GROUPS

N/A

F. DOCUMENTATION REVIEW (IAR, ALERT, TOOL BOX)

No discussion

G. REGIONAL AND SENIOR JOINT MINUTES – REVIEWED

Reviewed previously

H. ROTATING QUARTERLY TOPICS

1. **Asbestos & Hazardous Materials Working Group (AHMWG)**

No update available at this time.

Status: Tabled to October 9, 2019

2. **Summary of ALERT Forms, Trends**

The Salish and Coastal classes move around a lot, creating an issue with ownership of ALERTs. Some ALERTs are class specific where others are route or vessel specific. A suggestion was made

to change the way ALERTs are categorized. C Campbell requested the 6 regional reps to remind their committees to manage outstanding ALERTs.

Status: Tabled to October 9, 2019

3. Employee Injuries, Trends by Dept/Region

Status: Tabled to August 14, 2019

4. Review of IDLH Issues Raised in Annual OSH Safety Inspections

Status: Tabled to September 11, 2019

5. Uniform Standards Committee

Status: Tabled to August 14, 2019

I. RIGHT TO REFUSE UNSAFE WORK REPORTS

No reports received

J. WORKSAFEBC SITE INSPECTION REPORTS AND ORDERS

W Stasiuk advised that the Bullying & Harassment investigation is complete and an executive summary will be sent to WSBC. He will also try to bring a redacted copy to the next SJSHC meeting.

K. VIOLENCE IN THE WORKPLACE (VIWP) REVIEW

One new report:

Customer was verbally abusive then proceeded to assault the K9 Guard. Customer was banned immediately then issued a 1 year travel ban letter. Specific conditions must be met before the customer can apply for travel with BCF again. There is a possibility of a lifetime ban if the conditions are not met.

L. SAILS SAFE PROGRAM REVIEW

It was brought up that the Pillars are there to help. A McKenzie and S Mann will attend next month to see how it works. The fatigue management group is currently working through the data.

M. VISORS MONTHLY REVIEW

A potential new VISOR regarding fall protection at Duke Point.

A new accepted VISOR regarding transportation of cylinders at FMU.

VISORS #NEXP7504 – Passenger Manifest Discrepancies (2016-09)

No update

Status: Open

VISORS #CCEL11380 – Muster List Issue (2018-10)

No update

Status: Open

N. ROUND TABLE/CLOSING COMMENTS

A Blackburn inquired about Hearing Conservation Program results.

F Camaraine reminded the committee about lockout issues facing all employees (following the bulletin published by D Fagen previously).

O. Adjournment: 12:08

Next Meeting Date: Wednesday, August 14, 2019
Meeting Time: 09:30 – 12:30
Location: 7A Boardroom - Atrium



Walter Stasiuk
Acting Co-Chair, Employer Representative

Carl Campbell
Co-Chair, Worker Representative

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